



**City of Santa Barbara**  
**COMMUNITY DEVELOPMENT AND**  
**HUMAN SERVICES COMMITTEE**  
**MINUTES**  
**JANUARY 25, 2022**

**6:00 P.M.**

**This Meeting was Conducted Electronically**  
**[SantaBarbaraCA.gov](http://SantaBarbaraCA.gov)**

**COMMITTEE MEMBERS:**

Charlotte Gullap-Moore Vice-Chair  
Clarissa Montenegro  
Genese Kouakoua  
Jan Campbell  
Jenna Rolle  
Veronica Loza  
Vincent Gonzales

**CITY COUNCIL LIAISON:**

Kristen Sneddon

**STAFF:**

Liz Stotts, Senior Programs Specialist  
Lindsey Drewes, Programs Specialist

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**CALL TO ORDER**

**Vice Chair Charlotte Gullap-Moore called the Committee meeting to order at 6:01 p.m.**

**ATTENDANCE**

Members Present: Gullap-Moore, Montenegro, Kouakoua, Campbell, Rolle, Loza  
Member Absent: Gonzales  
Staff Present: Drewes, Dubbels

**GENERAL BUSINESS**

A. Public Comment:

No public comment.

B. Approval of Minutes:

Motion: Approve the minutes of the Community Development and Human Services Committee meeting of October 26, 2021, as submitted.

Action: Montenegro/Campbell, 6/0/0. (Gonzales absent.) Motion carried.

**STAFF REPORTS/CDHSC DISCUSSION:**

1. SELECTION OF NEW CHAIR AND VICE-CHAIR

Actual time: 6:05 p.m.

Present: Gullap-Moore, Montenegro, Kouakoua, Campbell, Rolle, Loza

Public comment opened at 6:06 p.m., and as no one wished to speak, it closed.

Motion: Gullap-Moore nominated as committee chair and Rolle nominated as vice-chair for 2022 calendar year.

Action: Loza/Campbell, 6/0/0. (Gonzales absent.) Motion carried.

## 2. REVIEW 2022-2023 GRANTS-ALLOCATION PROCESS

Actual time: 6:09 p.m.

Present: Gullap-Moore, Montenegro, Kouakoua, Campbell, Rolle, Loza

Staff comments: Drewes reviewed funding schedule, funding priorities, conflict of interest spreadsheet, and interview question protocol

Public comment opened at 6:09 p.m., and as no one wished to speak, it closed.

## 3. SITE VISIT REPORTS

Actual time: 6:28 p.m.

Present: Gullap-Moore, Montenegro, Kouakoua, Campbell, Rolle, Loza

Public comment opened at 6:09 p.m., and as no one wished to speak, it closed.

Committee Members gave their site visit reports and submitted their evaluation forms.

## 4. REALLOCATE RETURNED 2021 FUNDS

Actual time: 6:39 p.m.

Present: Gullap-Moore, Montenegro, Kouakoua, Campbell, Rolle, Loza

Public comment opened at 6:40 p.m., and as no one wished to speak, it closed.

Staff comments: Drewes stated that Jewish Federation decided to decline their grant award for FY 2021-2022. Drewes recommended that funds be reprogrammed to projects that are currently underway and could expend the money in accordance with the federal timeliness requirements. Drewes recommended reprogramming \$50,000 of the funds towards Transition House Bathroom Project and \$21,167.25 to Eastside Park Project.

Motion: Motion to reallocate funds as presented by staff.

Action: Campbell/Montenegro, 6/0/0. (Gonzales absent.) Motion carried.

**ADMINISTRATIVE ITEMS**

Actual Time: 6:52 P.M.

1. REVIEW CORRESPONDENCE TO CDHS

There was none.

**COMMITTEE AND STAFF COMMUNICATION**

There was none.

**ANNOUNCEMENTS**

**Next Special Meeting: 2/1/2022 at 6:00 p.m.**

All meetings will be held virtually via teleconference to avoid close personal contact during the COVID-19 crisis.

**ADJOURNMENT**

**Chair Gullap-Moore adjourned the meeting at 7:02 p.m.**